

THE INVITATION

DECIDING ON THE WORDING FOR YOUR INVITATION CAN SEEM LIKE A DAUNTING TASK, BUT THIS GUIDE TAKES SOME OF THE STRESS OUT OF THE PROCESS.

THE INFORMATION THAT IS INCLUDED IN MOST WEDDING INVITATIONS IS BROKEN DOWN INTO FIVE SECTIONS: THE HOST, THE REQUEST, THE COUPLE, DATE AND TIME, AND LOCATION. INCLUDING RECEPTION INFORMATION ON THE MAIN INVITE IS OPTIONAL- YOU MAY CHOOSE INSTEAD TO USE A SEPARATE CARD FOR THE RECEPTION (WORDING SAMPLES FOR BOTH OPTIONS IS INCLUDED).

REMEMBER TO USE THIS GUIDE AS A STARTING POINT; THERE ARE A MULTITUDE OF OTHER WORDING OPTIONS OUT THERE!

WWW.VERSEIT.COM IS A GREAT PLACE TO FIND A WIDE VARIETY OF BOTH TRADITIONAL AND CONTEMPORARY WORDING OPTIONS.

AND IF YOU WANT TO MAKE SURE YOUR INVITATION FOLLOWS "TRADITIONAL ETIQUETTE" FIND OUT EMILY POST'S WEDDING ETIQUETTE.

BUT WHEN ALL IS SAID AND DONE, IT'S YOUR WEDDING, SO MAKE SURE YOU'RE COMFORTABLE WITH WHATEVER WORDING YOU END UP CHOOSING.

HOST

MR. AND MRS. KEVIN JOHNSON
{BRIDE'S PARENTS HOSTING}

MR. AND MRS. KEVIN JOHNSON
AND
MR. AND MRS. ANDREW CLAYTON
{BRIDE AND GROOM'S PARENTS HOSTING}

JAMIE LYNN JOHNSON
AND
JACK WARREN CLAYTON
{BRIDE AND GROOM HOSTING}

TOGETHER WITH THEIR FAMILIES
JAMIE LYNN JOHNSON
AND
JACK WARREN CLAYTON
{EVERYONE HOSTING}

REQUEST

REQUEST THE HONOUR OF YOUR PRESENCE
{CEREMONY AT A PLACE OF WORSHIP}

REQUEST THE PLEASURE OF YOUR COMPANY
{CEREMONY AT A SECULAR LOCATION}

THE COUPLE

JAMIE LYNN
AND
JACK WARREN CLAYTON
{FORMAL}

JAMIE LYNN JOHNSON
AND
JACK WARREN CLAYTON
{FORMAL}

JAMIE JOHNSON
AND
JACK CLAYTON
{INFORMAL}

DATE AND TIME

SATURDAY, THE EIGHTEENTH OF JUNE
TWO THOUSAND TEN
AT FIVE O'CLOCK IN THE EVENING
{FORMAL}

SATURDAY, JUNE 18, 2010
AT 5 PM
{INFORMAL}

LOCATION

ST. MICHAEL'S CHURCH
CARMEL, INDIANA
{WELL KNOWN LOCATION}

THE MICHAEL'S RESIDENCE
1896 MAIN STREET
CARMEL, INDIANA
{SMALLER LOCATION OR HOME}

RECEPTION

AND AFTERWARD AT THE RECEPTION
{SAME LOCATION AS CEREMONY}

AND AFTERWARD AT THE RECEPTION
BRIAR COUNTRY CLUB
1845 CLAYTON AVENUE
CARMEL, INDIANA
{DIFFERENT LOCATION THAN CEREMONY}

INSERT CARDS

TRADITIONALLY, NO RSVP CARD WAS INCLUDED (OR A BLANK CARD WAS USED) WITH AN INVITATION- GUESTS KNEW THEY WERE EXPECTED TO RESPOND TO THE HOST AS TO WHETHER THEY WOULD ATTEND THE EVENT.

THESE DAYS HOWEVER, IT IS COMMON TO INCLUDE A RESPONSE CARD (ALONG WITH A STAMPED AND ADDRESSED ENVELOPE).

THE WORDING YOU CHOOSE DEPENDS ON WHAT SORT OF RESPONSE YOU REQUIRE FROM YOUR GUEST: HOW MANY PEOPLE WILL ATTEND, THE MEAL CHOICE THEY PREFER, OR YOU MAY ALSO WANT TO FIND OUT WHO WILL ATTEND ANOTHER WEDDING EVENT THAT SAME WEEKEND, I.E. A WELCOME DINNER OR FAREWELL BRUNCH.

YOU MAY ALSO WANT TO CONSIDER ASSIGNING A NUMBER TO EACH GUEST AND LIGHTLY MARKING THAT NUMBER ON THE RSVP CARD IN THE EVENT A CARD IS RETURNED WITH AN ILLEGIBLE NAME OR NO NAME AT ALL!

RSVP

THE FAVOR OF YOUR REPLY IS REQUESTED BY THE FIFTEENTH OF MAY
--BLANK SPACE LEFT FOR GUEST TO WRITE NOTE--
{TRADITIONAL}

THE FAVOR OF A REPLY IS REQUESTED BY THE FIFTEENTH OF MAY
M_____
___WILL ATTEND ___ WILL NOT ATTEND

OR

THE FAVOR OF A REPLY IS REQUESTED BY THE FIFTEENTH OF MAY
M_____
___ACCEPTS ___REGRETS
{FORMAL}

THE FAVOR OF A REPLY IS REQUESTED BY THE FIFTEENTH OF MAY
M_____
___JOYFULLY ACCEPTS ___REGRETFULLY DECLINES
{ALTERNATE RESPONSE}

KINDLY REPLY BY THE FIFTEENTH OF MAY
GUEST NAME(S)_____
___WILL ATTEND ___ WILL NOT ATTEND
___NUMBER IN PARTY ATTENDING
{WITH NUMBER ATTENDING}

KINDLY REPLY BY THE FIFTEENTH OF MAY
GUEST NAME(S)_____
___WILL ATTEND ___ WILL NOT ATTEND
WE HAVE RESERVED ___ SEATS IN YOUR HONOR
{WITH NUMBER ATTENDING}

THE FAVOR OF A REPLY IS REQUESTED BY THE FIFTEENTH OF MAY
M_____
___WILL ATTEND ___ WILL NOT ATTEND
PLEASE INDICATE YOUR DESIRED MEAL CHOICE
___CHICKEN ___STEAK ___VEGETARIAN
{WITH MEAL CHOICE}

WHILE THE RECEPTION INFORMATION IS SOMETIMES INCLUDED ON THE MAIN INVITE, YOU CAN ALSO USE A SEPARATE CARD. THIS IS PARTICULARLY HELPFUL IF THE RECEPTION IS AT A DIFFERENT LOCATION THAN THE CEREMONY, OR IF YOU WANT TO LET YOUR GUESTS KNOW START TIMES OR END TIMES FOR CERTAIN EVENTS AT THE RECEPTION.

THE RECEPTION CARD IS ALSO AN OPPORTUNITY TO LET YOUR GUESTS KNOW WHAT TO EXPECT AT THE RECEPTION, THAT WAY IF YOU'RE HAVING A CHAMPAGNE AND CAKE RECEPTION THEY WON'T SHOW UP EXPECTING A FULL SEVEN COURSE MEAL.

WHILE FROWNED ON BY TRADITIONAL ETIQUETTE, IF YOU'RE NOT INVITING CHILDREN TO THE RECEPTION, YOU COULD INDICATE IT ON THIS CARD BY STATING "ADULT RECEPTION".

RECEPTION

RECEPTION IMMEDIATELY FOLLOWING THE CEREMONY
BRIAR COUNTRY CLUB
1845 CLAYTON AVENUE
CARMEL, INDIANA
{FORMAL}

DINNER AND DANCING TO FOLLOW
7 O'CLOCK
BRIAR COUNTRY CLUB
1845 CLAYTON AVENUE
CARMEL, INDIANA
{FORMAL}

PLEASE JOIN JAMIE AND JACK IN CELEBRATING
THE UNION OF THEIR LIVES AND THEIR FAMILIES
7 O'CLOCK
BRIAR COUNTRY CLUB
1845 CLAYTON AVENUE
CARMEL, INDIANA
{TRADITIONAL}

COCKTAIL RECEPTION AND CAKE
IMMEDIATELY FOLLOWING THE CEREMONY
BRIAR COUNTRY CLUB
1845 CLAYTON AVENUE
CARMEL, INDIANA
{COCKTAIL AND CAKE RECEPTION}

COCKTAIL HOUR BEGINS AT SIX O'CLOCK
WITH DINNER AND DANCING TO FOLLOW
BRIAR COUNTRY CLUB
1845 CLAYTON AVENUE
CARMEL, INDIANA
{WITH COCKTAIL TIME}

ADULT RECEPTION TO FOLLOW
BRIAR COUNTRY CLUB
1845 CLAYTON AVENUE
CARMEL, INDIANA
{ADULT RECEPTION}

SAVE THE DATE

ALTHOUGH SAVE THE DATE'S ARE NOT NECESSARY FOR EVERY WEDDING, THEY CAN BE HELPFUL IF YOU'RE PLANNING A DESTINATION WEDDING, HAVE MANY OUT OF TOWN GUESTS, OR IF YOUR WEDDING FALLS ON A HOLIDAY WEEKEND. THE SAVE THE DATE WILL GIVE YOUR GUESTS ADVANCED NOTICE OF YOUR UPCOMING CELEBRATION, AND ALLOW THEM TO PLAN ACCORDINGLY. KEEP IN MIND THAT IF YOU SEND A SAVE THE DATE TO SOMEONE, IT'S COMMON COURTESY TO FOLLOW UP WITH AN INVITATION, EVEN IF SAID PERSON HAS IMPLIED THEY WILL NOT ATTEND.

TRADITIONAL

JAMIE AND JACK
ARE GETTING MARRIED
JUNE 18, 2010
CARMEL, INDIANA
INVITATION TO FOLLOW

FORMAL

PLEASE SAVE THE DATE
FOR THE WEDDING OF
JAMIE LYNN JOHNSON
AND
JACK WARREN CLAYTON
SATURDAY, JUNE 18, 2010
CARMEL, INDIANA
INVITATION TO FOLLOW

MODERN

SAVE THE DATE!
JAMIE AND JACK ARE GETTING MARRIED
06.18.10
CARMEL, INDIANA
FOR ADDITIONAL INFORMATION, PLEASE VISIT
WWW.OURWEDDINGWEBSITE.COM

CASUAL

WE'RE TYING THE KNOT!
SAVE THE DATE FOR THE WEDDING OF
JAMIE JOHNSON
AND
JACK CLAYTON
JUNE 18, 2010
CARMEL, INDIANA
VISIT US AT
WWW.OURWEDDINGWEBSITE.COM
FOR ALL THE CELEBRATION DETAILS

TIMES ARE BUSY AND CALENDARS ARE FULL
JAMIE JOHNSON AND
JACK CLAYTON
WANT YOU TO KNOW
THEY'RE PLANNING THEIR WEDDING FOR
SATURDAY, JUNE 18, 2010
CARMEL, INDIANA



CEREMONY PROGRAM



CEREMONY PROGRAMS CAN CONSIST OF ANY NUMBER OF PAGES, FROM ONE TO A MULTI PAGE BOOKLET STYLE PROGRAM. PROGRAMS CAN BE HELPFUL IF YOU'RE HAVING A SERVICE WITH CUSTOMS OR TRADITIONS SOME OF YOUR GUESTS MAY NOT KNOW ABOUT. THEY CAN ALSO ALLOW YOUR GUESTS TO FOLLOW ALONG WITH A READING, OR FIND OUT WHO THE BEST MAN IS.

THE FOLLOWING ITEMS CONSIST OF COMMON INFORMATION FOUND IN A CEREMONY PROGRAM. FEEL FREE TO USE JUST ONE OR ALL OF THE ITEMS, OR ADD YOUR OWN! (SOME COMMON ADDITIONS INCLUDE A SMALL CROSSWORD PUZZLE, DIRECTIONS TO THE RECEPTION, YOUR VOWS, AND VERSES/POEMS THAT WILL BE READ IN THE CEREMONY)

SINCE CEREMONIES WILL VARY GREATLY DEPENDING ON YOUR RELIGION AND CUSTOMS, IT'S BEST THAT YOU CHECK WITH YOUR OFFICIANT FOR THE CORRECT INFORMATION TO INCLUDE.

PROGRAM TITLE

THE WEDDING CEREMONY OF
JAMIE LYNN JOHNSON
AND
JACK WARREN CLAYTON
JUNE 18, 2010
ST. MICHAEL'S CHURCH
CARMEL, INDIANA

THE WORSHIP SERVICE UNITING
JAMIE LYNN JOHNSON
AND
JACK WARREN CLAYTON
IN MARRIAGE
JUNE 18, 2010
ST. MICHAEL'S CHURCH
CARMEL, INDIANA

THE WEDDING CELEBRATION UNITING
JAMIE LYNN JOHNSON
AND
JACK WARREN CLAYTON
JUNE 18, 2010
ST. MICHAEL'S CHURCH
CARMEL, INDIANA

THE MARRIAGE SERVICE OF
JAMIE LYNN JOHNSON
AND
JACK WARREN CLAYTON
JUNE 18, 2010
ST. MICHAEL'S CHURCH
CARMEL, INDIANA

ORDER OF EVENTS

{THIS IS A SAMPLE ORDER OF EVENTS.
THE ORDER OF EVENTS FOR YOUR
WEDDING WILL VARY GREATLY
DEPENDING ON YOUR FAITH AND
CUSTOMS. PLEASE CHECK WITH
YOUR OFFICIANT FOR THE PROPER
WORDING FOR YOUR CEREMONY.}

WEDDING PARTY

PRELUDE
PROCESSIONAL
BRIDE'S PROCESSIONAL
WELCOME/OPENING PRAYER/CALL TO WORSHIP
READINGS/HYMNS/SOLOS
MARRIAGE RITE (VOWS, EXCHANGE OF RINGS, BLESSING)
CLOSING PRAYERS/READING/HYMN
PRESENTATION OF THE COUPLE
RECESSIONAL

OFFICIANT
PARENTS OF THE BRIDE AND GROOM
GRANDPARENTS OF THE BRIDE AND GROOM
SPONSORS/SPECIAL PARTICIPANTS
MAID/MATRON OF HONOR
BEST MAN
BRIDESMAIDS
GROOMSMEN
FLOWER GIRL
RING BEARER
USHERS
SOLOISTS/MUSICIANS
READERS

NOTE FROM THE COUPLE

WE WOULD LIKE TO THANK OUR FRIENDS AND FAMILY FOR SHARING IN OUR JOY AND HAPPINESS ON THIS DAY; THANKS TO EACH OF YOU WHO HAVE TRAVELED NEAR AND FAR TO CELEBRATE THIS DAY WITH US. A VERY SPECIAL THANKS TO OUR BRIDAL PARTY, FOR BEING SUCH AN INTEGRAL PART OF THIS DAY. KNOWING YOU HAS ENRICHED OUR LIVES, AND CREATED SO MANY WONDERFUL MEMORIES. LASTLY, WE THANK OUR AMAZING PARENTS, WHO BROUGHT US WHERE WE ARE TODAY. YOUR EXAMPLES OF FAITH, HOPE, LOVE, AND RESPECT WILL FOREVER GUIDE US IN THE WAY WE APPRECIATE AND CHERISH ONE ANOTHER. WE COULD NEVER THANK YOU ENOUGH FOR ALL OF YOUR UNCONDITIONAL LOVE, GUIDANCE, AND SUPPORT.

THANK YOU FOR JOINING US ON OUR WEDDING DAY!

WELCOME TO OUR WEDDING CEREMONY! WE ARE HONORED TO HAVE YOU AS GUESTS AT SUCH A BLESSED OCCASION. THANK YOU FOR ADDING TO THE JOY OF THIS SPECIAL OCCASION.

IN LOVING MEMORY

A LIST OF RELATIVES AND LOVED ONES WHO HAVE PASSED-
SOMETIMES A SHORT POEM/SAYING IS USED
AND YOU COULD INCLUDE THE FOLLOWING WORDING AS WELL

A CANDLE IS LIT IN _____'S HONOR
OR
THE FLOWERS ARE IN MEMORY OF . . .